

AUSTINS - APPLICATION FOR EMPLOYMENT

(Confidential Record)

Complete in your own handwriting

Position applied for: _____ Date of application _____

What employment are you looking for: Permanent Temporary Full Time
Part Time Saturday Sunday

Where did you see the position advertised: _____

If offered this position will you continue to work in any other capacity? (give details) _____

Title: Mr/Mrs/Miss/Ms/Other _____ National Insurance No: ____/____/____/____/____

Surname: _____ Former/Maiden Name: _____

Forenames: _____ Address: _____

_____ Post Code: _____

Tel No: _____ Mobile No: _____ Email: _____

Date of Birth: _____ Marital Status: _____

No of children & ages if under 18: _____ Occupation of Partner: _____

Please give details of next of Kin

Name: _____ Address: _____

Telephone: _____ Relationship: _____
Mobile No: _____

Have you been employed by this Company before: YES / NO If "YES" give details _____

Have you relatives who are employed at Austins: YES / NO If "YES" give details _____

Nationality: _____

Are you legally eligible for employment in the UK? YES / NO

Do you need a work permit to work in the UK? YES / NO

Note: To comply with The Assylum and Immigration Act 1996, if you are invited to attend an interview, you must bring with you evidence of your eligibility to work in the UK. No offer of employment will be made unless such evidence is provided.

Do you have any convictions which are not "spent" under the Rehabilitation of Offenders Act, 1974 YES / NO

If "YES" please give details _____

Do you have any prosecutions pending? YES / NO If "YES" please give details _____

Do you have a disability? YES / NO If "YES" give details: _____
 Is there any special equipment or facilities the Company could provide which would assist you in carrying out the job? (Please give details)

Do you hold a driving licence? YES / NO Full / Provisional
 Has it been endorsed? YES / NO

Give details of schools last attended from age 11

Name & Address of school	From	To	Examinations (Subjects/Results)

Give details of Further Education

Name & Address of College	From	To	Type of Training	Qualifications

Present/Previous Employer: _____ Type of Business: _____
Address: _____
Starting date: _____ Leaving Date: _____
Reason for leaving: _____ Finishing Pay: _____
Duties/Responsibilities: _____

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References - Give name and address of two referees, (not relatives), one must be your current or last employer.
We will not approach your present employer until we have made an offer of employment which you have accepted.

Name: _____ Address: _____
_____ Tel No: _____

Name: _____ Address: _____
_____ Tel No: _____

